

Hello. My name is Rob Lynch. I am the newly elected President of the Potawatomi Property Owners Association. I am excited to represent the property owners for the upcoming year. I am also excited to welcome our 2 newest Board members: Michelle Boheim and Joe Girten. I want to thank outgoing Board members Janette Laberdie, Barb Clements and Nancy Collyard for their service. In addition, I want to give special thanks to Nancy for her service as a past President and Secretary. Rick Tello has stepped down as President but will continue to serve PPOA as Treasurer. Thank you for all your ongoing hard work, Rick.

There have been several challenges this summer, including the COVID-19 pandemic. Your Board has worked hard to provide as much access to the amenities as possible. I believe we need to do an extraordinary job communicating to the membership. As we move forward, we will use the website, our bi-annual Drumbeat newsletter, social media platforms, association signage and other available methods to ensure we are providing timely and helpful information. We want to provide useful information to improve the livability in our community. The website will be the fastest way for members to get that information. Check it frequently for updates.

In order to keep our Association moving in a positive direction, I have recommended several changes to Board process, many of which were approved during my first Board meeting as President, held on August 29<sup>th</sup>.

**Board Meeting Guidelines.** The Board adopted a set of meeting guidelines to ensure our Board meetings run efficiently and effectively. While this may be a change for some, I think most will agree the Board has important work to do during meetings and it is distracting to respond to continual questions and comments from the guests in attendance. Of course, there will be opportunities for membership input, but we cannot have an open comment period on every agenda item. It just isn't feasible or reasonable. The list of guidelines can be found on the website "About" page, under the Board of Director's contact information.

**Board Duties.** I am creating a "portfolio" for each Board member in addition to the duties outlined in the by-laws and restrictive covenants. This will be a work-in-progress, but the goal is to spread duties among the Board members. We want our Board members to work on the topics that interest them. Obviously, 5 people working in tandem is better than all the eggs in one basket.

**Agendas, Minutes and Financials.** On the website, I will post documents as soon as reasonable. Only meeting minutes that have been approved will be posted. The only exception will be the Annual Meeting minutes, as it is not reasonable to post a year after-the-fact. Agendas will be posted 72 hours in advance of a regular Board meeting. Financials will include expenditures, revenues and a report depicting a month-to-date operating statement. The latter will take some patience, as we need to do some back building of reports and get them posted.

**Association By-laws.** The Board unanimously approved an addition to the by-laws. We have added language allowing Board members to attend Board meetings in-person, electronically or telephonically. You may not be aware, but your board members reside in 4 different states! Our Board will begin meeting periodically during the off-season using Zoom. More importantly, we hope to eliminate the cancellation or postponement of regular meetings due to the lack of a quorum. At minimum, every off-season Zoom meeting will be recorded and posted to the website. Stay tuned to the website for more information.

**Financial Audit.** At the Annual meeting held August 22, 2020, the PPOA membership took the following action in the form of a passed motion: *"...the board finances be audited by the firm that did the last audit."* The last audit was conducted for the fiscal year ending December 31, 2015. Following the membership's direction, I will be contacting the firm of Anderson-Hager-Moe in Hayward, WI. We are in the very early stages of this, so stay tuned to the website for updates.

In closing, I hope to provide this type of update on a regular basis. I intend to do my best in keeping your Board of Directors focused and accountable as we move towards 2021. You can help by staying informed and working with your neighbors to make Potawatomi a great community to live, work and play.

Rob