

Potawatomi Property Owners Association

Monthly Board Meeting

Saturday, August 29, 2020

Approved

Board members present: Rob Lynch, Bill Schilling, Michelle Boheim, Rick Tello, Joe Girten

Members present: Jim Lancour, Ken Campbell, Vern Wilcox, Barb Wilcox, Lois Kaiser Genthe

Call to order: Rob called the meeting to order at 9:04 a.m., noting a quorum was present.

Introductions of Board of Directors and PPOA members present were made.

Rob asked that we approve agendas at the beginning of each meeting. The agendas will be on the website at least 72 hours prior to each regular/monthly meeting.

Michelle made a motion to approve the agenda for today's meeting. Rick seconded the motion. Motion unanimously approved. Motion carried.

Rick motioned to approve the minutes from July 18, 2020 and August 22, 2020 meetings. Joe seconded the motion. All ayes. Minutes approved for both dates.

Membership Comment Period: Rob introduced a new procedure to open the Membership Comment Period at the beginning of the monthly board meetings. Floor was opened first to Lois Kaiser-Genthe who was concerned of PPOA member Mary Johnson's worry regarding Island Lake's erosion and wake issues. Mary presented questions and concerns at the PPOA Annual Meeting last week. Lois asked if we will follow-up with Mary and what might be done about "no wake" concerns.

Rob deferred to Bill. Bill referred to discussion that was shared at Annual Meeting. Further discussion, including possible submission of petition to board and going to Town of Barnes. Isn't sure from there what happens. Rob encouraged Lois to contact Mary Johnson to investigate further and report back to the board.

Jim Lancour has a question regarding the covenants and what to do with non-compliant property owners. Rob said there is zoning information tied to these covenants and this come from Bayfield County. If The Board received a list of addresses of those properties in question, we would be willing to turn that over to the county. We need membership advocates.

Vern Wilcox said board needs to be consistent after audit and moving forward with financials.

Kenneth Campbell voiced concerns of not seeing the end-of-month financials Vern used to share. Also asked how confident do we feel going into an audit. Rob said the membership voted at the Annual Meeting for an audit to occur. He will work with Rick to do what is necessary to pull information together. There was further discussion regarding the possible time frame of audit. Rick assured financials are in order and he has all reports. Ken said transparency is great. His main frustration when serving on the board was after working on goals, they were left to die. Ken is more than willing to help. Barb interjected information previously discussed at Annual Meeting. Vern offered to help with audit.

2020-2021 Board Meeting Guidelines: Rob reviewed the guidelines. Michelle motioned to approve the guidelines as written. Joe seconded the motion. Discussion: Ken concerned there could be missed opportunities from members. Rob will be cognizant. All were in favor and motion carried.

2020-2021 Board Duties: Meeting packets and board manuals were dispersed and discussed. Duties are driven by By-laws. Discussed duties of Board of Directors.

Treasurer's Report: Priority for Board Members to have paperwork submitted to Chippewa Valley Bank. Bill made a motion that all five board members have signatures on file for banking/check writing. Rick seconded the motion. All approved. Motion carried. Board will move forward to finish banking paperwork.

Rick reported to the board that the Buildium subscription/account has been closed by outgoing Treasurer Barb Clements. Subscription will end August 28, 2020.

Operations: Rental, Maintenance and Repairs, and Capital Improvement Reports were discussed at the Annual Meeting one week ago. Michelle motioned to receive and file the Treasurer's report. Joe seconded the motion. All approved. Motion passed.

Old Business: By-law change to Quorum of Directors was discussed to extend wording to reflect technological advances in communications. The wording regarding what constitutes a quorum will now include [, **whether present in-person, electronically or telephonically,**] There was further discussion regarding meeting via Zoom. Joe motioned to approve the change to the By-law-Quorum of Directors. Michelle seconded the motion. Unanimously approved. Motion carried.

New Business: Correspondence-Rob received an email regarding a potential seasonal campsite guest inquiring about a Septic Company emptying their personal auxiliary dump tank. Discussions ensued. There were no concerns and he will respond to them. **Audit-**Rob will talk to Auditors and come back to Board of Directors.

Rob took this opportunity to recognize outgoing board members Barb Clements and Jeanette Laberdie. Also, a huge thank you to Nancy Collyard for her work and contributions since 2013. Rob also thanked Rick Tello for his time on the board, especially the last 5 years as President and looks forward to working with Rick through the Presidency transition.

Adjournment: Rick made a motion to adjourn the meeting. Joe seconded the motion. Motion passed unanimously. Motion carried. Meeting adjourned at 11:20 a.m.

Minutes respectfully submitted by Michelle Boheim