

**POTAWATOMI PROPERTY OWNER'S
MONTHLY BOARD OF DIRECTOR'S MEETING**

MAY 23,2020

Unapproved

Board members present: Janette Laberdie, Bill Schilling, Rob Lynch, Nancy Collyard, Rick Tello

Barb Clements absent

No guests

Rick called the meeting to order at 9 am outside the wannigan.

There are no minutes available at this time from the October meeting.

Rick passed out the check book register ytd . We have a balance of \$31,877.68 in the checkbook. It takes 3 signatures to transfer money from the savings to the checking. Money spent for capital improvements last year will be transferred from savings to checking.

New Business: Island, campground and wannigan/Covid concerns.

Rob is keeping the website updated with information.

The rental in May was cancelled. If anyone wants to cancel they will get their money back.

Rob wants to make sure we keep people safe and limit our liability. He would like only self contained units to rent at the campground and island.

Bill is hesitant to have anything on the island open.

Rick would like to keep one week vacant between rentals and only self contained cabins or campers. Only the toilets on the island should be open. He would like the docks put in with social distancing signage.

Nancy agrees that only self contained cabins or campers be allowed, but would like 72 hours between rentals. The docks should be put in because they are a hazard where they are now.

Janette wants to make sure that the toilets on the island are opened.

This was all discussed, including signage, cleaning, the campground, the wannigan and the cabins.

Rick made a motion and Janette seconded to put in both docks with signage. Bill opposed. The motion passed. Rick and Wade will put in the docks next week.

Nancy made a motion and Bill seconded to keep the wannigan closed. The motion passed

Janette made a motion and Rob seconded to open the toilets on the island for owners only(not renters) and to keep the showers closed. The motion passed. We will have a white board for the cleaning schedule and ask users to clean after each use. Nancy will submit signage for review. Janette will check on the bathrooms daily when she is here.

Rob made a motion and Nancy seconded to open the campground to self contained RVs with their own bathroom. The shower building will remained closed. The motion passed. We will establish spacing.

Rob made a motion and Janette seconded to remove the plastic toys but leave the playground open. The motion passed.

Rob made a motion and Janette seconded to only rent the Caretaker, the Lodge or Lakeview unless it is a whole island rental. Cleaning will be done 24 hours after it is vacant and there will be 72 hours between rentals. The motion passed.

Rob moved and Bill seconded that Rick can do a phone poll if there is a covid surge. The motion passed.

Past due assessments: Some people are paying their past due assessments. Bill made a motion and Rob seconded to send our letters with interest and penalties .

Nancy wanted to know if Buildium was working. Rick said all of the information has not been entered so we are not using it.

Rob mad a motion and Bill seconded it that Rick get the financials up to date before the next meeting and to get a plan to get us current. The motion passed.

Bill would like a list of property changes at the next meeting. Bill would like to know about the status of the wannigan. Rick will check with Jeff Pittman.

Bill would like to know about the delinquent assessments. There is one judgement that is not getting paid. Rick will contact the lawyer.

Rick reminded the board members that everyone needs to help to keep POA operating.

Bill gave Rick a notice from the insurance company that went to Vern. It has to filled out . Rick will check with Rookey, because they do have the updated contact information.

Adjournment: Bill made a motion and Rob seconded to adjourn the meeting. The meeting was adjourned at 11:03

Respectfully submitted by Nancy Collyard