

**Potawatomi Property Owner's  
Monthly Board of Director's Meeting**

**August 31, 2019**

**Approved**

**Board members present:** Janette Laberdie, Rob Lynch, Rick Tello, Nancy Collyard  
Absent: Barb Clements,  
Bill Schilling (attempted phone call)

Guest Present: Thomas Laberdie

Rick called the meeting to order at the Wannigan at 9:08 am.

**Meeting minutes:** The June and July minutes were emailed to the board. Rick would like 1 change in the July minutes. (The cost for electricity is \$4380). Rick made a motion and Nancy seconded to accept the minutes with the change. The motion passed unanimously.

**Financials:** Rick distributed the June and July financial information. The YTD income on July 31 was \$46,102.82. The checking account balance was \$39,726.58. The savings account balance was \$88,156.63. The expenses were listed on the operating budget expense spreadsheet. Rick would like the expense report to show the same detail as the past.

**Cabin Rentals:** Rick has been greeting all of the rentals. The Lakeview is the most rented cabin. The rentals are down this year. Rob made a motion and Janette seconded to accept the cabin rental report.

Rob wants to know if Barb is using Buildium. No, she doesn't want to input the May information until she has all of the receipts and can reconcile everything. There are also some problems with some addresses. Rob wanted to know if the board members would have access to Buildium. We will have read only access. We should be ready to "go live" by the end of the year.

**Budget:** We should be under budget at the end of the year. We no longer have the management fee and Rick has been doing the caretaking job and rentals. The cleaning expense is way down and it has never been cleaner.

**Old Business:** Capital improvements update

**Septic:** the septic system is done. The new tank is behind the Cedarwood. There is a pump to the drain field behind the wannigan. The cost was \$12,800.

**Campground:** The electrician is working now. He will be done next week. The well was \$6,500. The concrete is \$1,200 the electrical will be \$4,380. The plumbing estimate is \$10,000. So the total should be \$22,080.

**Firewise:** Rob's wife is a grant writer and she will help Rick with next year's grant.

Insurance: Rick talked about changing the director's liability insurance to Travelers. Janette made a motion and Rob seconded to change to Travelers. The motion passed unanimously.

Web page: Rob has experience working with web pages and he will get together with Nancy to make the updates on the web page. Rick made a motion and Nancy seconded that Rob take over as the administrator of the web page. The motion passed unanimously.

**New Business:**

Outstanding assessments: There are \$14,000 in past due assessments. We will decide what to do at the next meeting.

Wanigan roof. This was discussed and the roof is secure under a tarp. Nancy made a motion and Janette seconded that Rick work with Jeff Pittman on the roof.

Rick would like volunteers to work on painting the outside of the buildings on the island next year.

Questions and concerns: There was discussion about articles of interest in the Drumbeat. Rick made a motion and Nancy seconded that PPOA members be allowed to submit articles of general interest to be approved by the board subject to space availability. The motion passed unanimously.

Thomas Laberdie wanted to know when the facilities would be closed. October 1 depending on the weather.

Janette mad a motion and Rob seconded to adjourn the meeting. The meeting was adjourned at 11:20 am.

Respectfully submitted: Nancy Collyard