



**Potawatomi Property Owners Association (PPOA)**  
**Monthly Board of Director's Meeting**  
**Date: October 22, 2016**

**Board Members Present:** Vern Wilcox(non-voting), Bob Sommers, Nancy Collyard, Jane Juntunen, Rick Tello, William Schilling arrived at 9:30. Absent: Bobbie DeLizio

**PPOA Members Present:**none

**Meeting was called to order** by \_Rick Tello at 9:05 AM at the caretaker's cabin.

**Minutes:** The Chippewa Bank is requiring an approved copy of the annual meeting minutes and a copy of the election of officers. Bob made a motion to give tentative approval of the annual meeting minutes, and approval of the August 20<sup>th</sup> and August 27<sup>th</sup> meeting. Jane seconded and the motion carried unanimously.

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**Financial Report:**

There was no income for August, 2016. Expenses for August totaled \$4,513.48. The checking account balance is \$17,461.77. The savings account balance is \$143,308.62. Total operating expenses ytd are \$46,707.33 and capital improvements ytd are \$2,459.80. YTD income is \$51,890.98. Nancy made a motion to accept the August financial report. Bob seconded and the motion passed unanimously.

The cabin rentals this year totaled \$22,550.03 and the sales tax collected was \$1,259.55.. Nancy made a motion to accept the cabin rental log. Bob seconded and the motion carried unanimously.

When the total year to date figures are in, Rick, Vern and Jane will work out a tentative budget. This will be emailed to the board for a review. The final budget should be ready for final review and approval at the April 2017 meeting.

Rick brought up his concern about the financial records and the Excel programs that Vern uses. Vern said that he backs up all of his records. The spread sheets that he emails contain all of the formulas needed to create the spreadsheets. Nancy will save all of the spreadsheets on the second PPOA computer and on a flash drive.

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**Old Business:**

**Audit:** Vern passed out a copy of the audit. The board will review it and discuss it in the spring.

**Calendar of Events:** Vern is working on the calendar for the Drum Beat and the web site. The Barnes Blog no longer covers what is going on in Barnes. Vern would like to add town events for non-profit organizations such as BAHA, the VFW and the church onto our calendar. He would highlight the PPOA events in some manner. The annual meeting was moved to August, 12, the second Saturday in August because of a conflict with the VFW. A motion was made by Nancy to do this. It was seconded by Jane. The motion passed unanimously.

**New Business:**

**Refund request:** An owner made a request to Vern for a refund for 2 cabins that she rented. Vern explained the circumstances. PPOA does have a no refund policy. Bob made a motion not to give a refund. It was seconded by Bill. The motion passed unanimously. The basketball hoop was damaged during an island rental. The party who did the damage replaced it.

**Firewise:**

Brush chipping: The fall chipping program bill was \$400 over the amount that the firewise grant provided. PPOA did have to pay this from their funds. Vern suggested that we address the use of this program by people that are not current with their assessments. We will do this in the spring.

**2017 Grants:** Vern is working on Firewise grants for the brush chipping, the picnic, the website And the island.

**Capital Improvements:** Jeff Pittman is working on the Lodge roof.

The work on removing the slab on the beach should start next week. Vern has ordered a load of sand for the beach and a load of gravel for the Lakeview road. Nancy inquired about the need for a permit. Vern said we do not need a permit because we are just restoring not rebuilding.

Vern will be getting 4 bids for crank out windows for the caretaker's cabin.

Septic tanks/holding tanks: There was some concern about the condition of the septic/holding tanks. After much discussion it was decided that Rick and Vern will meet with Amundson Septic tank pumping when the Lodge and Caretaker tanks are pumped this fall. He will inspect the tanks to the best of his ability. If there are any concerns we will have a plumber inspect the tanks.

Legal assessment issues. The board went into closed session at 11:45.

The board went back into open session at 12:00

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**Discussions/Concerns:** Bill was wondering what the status of the campground was and if we had looked into the possibility of a filtration system. Vern said that he had looked into the filtration system and that there were no guarantees that it would work.

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**Comments:**

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**Adjournment:** Rick made a motion to adjourn the meeting. Jane seconded it. The meeting was adjourned at 12:05 pm

**Respectfully submitted by** Nancy Collyard